



CAST & CREW LIST

Please fill out this form and email it to us **minimum one week** before your session date.

OnTV Coordinator, Kristen Rowe, kristenr@experiencewellington.org.nz, 04 913 3734

PLEASE NOTE

1. Positions with a ⌘ beside them are non-essential. Please ensure you fill all the ESSENTIAL roles first.
2. The 'Marketplace Report' and 'Rapunzel Interview' are extra sections for larger classes.
3. For smaller groups, please contact the OnTV Coordinator for advice on roles suitable for doubling up.
4. Please arrive 10 minutes before your session to check in at Capital E's reception.

SCHOOL **NUMBER OF STUDENTS**

VISIT DATE **TIME OF VISIT**
 9.30AM 12.30PM 3.30PM 6.30PM

TEACHER'S NAME **MOBILE NUMBER**

TEACHER'S EMAIL **CLASS NAME**

Parental permission has been gained to allow Capital E to post the final show online.

PRESENTERS

Presenter 1
 Presenter 2

BIG BAD WOLF

Reporter 1
 Big Bad Wolf
 ⌘ Extra Interviewee(s)

HANSEL & GRETEL

Reporter 2
 Hansel
 Gretel

BEAUTY & THE BEAST

Reporter 3
 Beauty
 Beast

WEATHER REPORT

Weather Presenter
 ⌘ Assist Weather

⌘ MARKETPLACE UPDATE

⌘ Marketplace Reporter
 ⌘ Marketplace Reporter 2

⌘ RAPUNZEL

⌘ Reporter 4
 ⌘ Rapunzel
 ⌘ Extra Interviewee(s)

GRAPHIC ARTISTS

⌘ Artist 1
 ⌘ Artist 2
 ⌘ Artist 3

LOCATION TEAM

Location Manager
 ⌘ Location Camera

CONTROL ROOM

Director
 Vision Mixer
 Tech Producer
 Sound Operator
 ⌘ Sound Designer

STUDIO FLOOR

Floor Manager
 Camera 1 Operator
 Camera 2 Operator
 Autocue Operator

⌘ WARDROBE TEAM

⌘ Costume Designer
 ⌘ Assist Wardrobe
 ⌘ Hair & Makeup*

* Makeup must be supplied (if required)

NOTES